



**Audit Committee meeting to be held on:
21 October 2008 4.30pm Ashington Campus**

Agenda

1	Confirmation of Eligibility and Quorum 3 members required		
2	Apologies please advise Clerk Prof D Fleming		
3	Governors and Auditors informal 20mins	Information	verbal
4	Minutes of Meeting held 3 July 2008	Approve	App1
5	Matters arising not otherwise on the agenda		
6	Terms of Reference: <ul style="list-style-type: none"> • Individual Learner Records • Treasury Management • Financial Procedures (Price Waterhouse Cooper)	Agree	App2
7	Audit Strategy and Planning Memorandum (KPMG)	Agree	App3
8	Audit Reports for year 07-08 <ul style="list-style-type: none"> • Risk Management • Academic Quality Systems • Budgetary Controls • Franchising and Partnerships • Governance Thematic Review • IT Disaster Recovery • Key Financial Controls • Follow Up • Learner Number Systems (Bentley Jennison)	Receive	App4
9	Bentley Jennison Annual Report (Bentley Jennison)	Receive	App5
10	Any other business Confidential items Date of next meeting		
11	Committee Members: Chair : S Barlow D Fleming I Todd C Smith		

