

# NORTHUMBERLAND COLLEGE

## FINANCE AND PERSONNEL SUB-COMMITTEE

Meeting to be held on Tuesday 8<sup>th</sup> January 2008  
at 5.00pm at Ashington

### AGENDA

- 1 Apologies (please advise Christine Taylor)
- 2 Confirmation of quorum (3 members required)
- 3 Approval of Minutes of the meeting held on 13<sup>th</sup> November 2007 (Appendix 1)
- 4 Matters arising and not otherwise covered on the agenda
- 5 Enrolment Update/Action Plan for age 19+ learners (Presenter: I Holmes) (Appendix 2)
- 6 Quarterly HR/Health and Safety Report (Presenter: P Caudren) (Appendix 3)
- 7 November Management Accounts (Presenter: I Holmes) (Appendix 4)
- 8 In year reforecast (Presenter: I Holmes) (Verbal)
- 9 Tribal Benchmarking Report (Presenter: REJ) (Appendix 5)
- 10 High Gain Proposals (Presenter: I Holmes) (Appendix 6)
- 11 Banking Services (Presenter: I Holmes) (Appendix 7)
- 12 Committee effectiveness (Presenter: Clerk) (Appendix 8)

### Standing Items

- 13 Orders over £5000 (Presenter: I Holmes) (Appendix 9)
- 14 Capital Expenditure Update (Presenter : I Holmes) (Appendix 10)
- 15 Overseas Travel Expenses Report (Presenter: I Holmes) (Appendix 11)
- 16 A.O.B
- 17 Date of next meeting: 26<sup>th</sup> February 2007

Committee Members: L Ions P Pratt  
P Sample M Jeans  
Z Lethbridge N Hall