

# NORTHUMBERLAND COLLEGE

## FINANCE AND PERSONNEL SUB-COMMITTEE

Meeting to be held on Monday 22<sup>nd</sup> September 2008  
at 5.00pm at KIRKLEY

### AGENDA

- 1 Apologies (please advise Christine Taylor)
- 2 Confirmation of quorum (3 members required)
- 3 Approval of Minutes of the meeting held on 24<sup>th</sup> June 2008 (Appendix 1)
- 4 Matters arising and not otherwise covered on the agenda
- 5 Approval of Minutes of the meeting held on 28<sup>th</sup> July 2008 (Appendix 2)
- 6 Matters arising and not otherwise covered on the agenda
- 7 Estates Report (Presenter: R Hogg) (Appendix 3)
- 8 HR Annual Report (Presenter: P Caudren) (Appendix 4)
- 9 Recommendation of pay awards (Presenter: P Caudren) (Appendix 5)
- 10 Financial update (Presenter: C Saint) (Appendix 6)
- 11 Enrolment Report (Presenter: R Ellis-Jones) (Appendix 7)
- 12 Farm Report (Presenter: R Ellis-Jones) (Appendix 8)
- 13 Committee self assessment for previous year (Presenter: Clerk) (Appendix 9)
- 14 Terms of reference approval (Presenter: Clerk) (Appendix 10)

#### Standing Items

- 15 Orders over £5000 for info (Presenter: C Saint) (Appendix 11)
- 16 Capital Expenditure Update for info (Presenter : C Saint) (Appendix 12)

17 Overseas Travel Expenses Report for info  
(Presenter: C Saint)

(Appendix 13)

18 A.O.B

19 Designation of Items As Confidential If Required

20 Date of next meeting: 11 November 2008

Committee Members:	L Ions	R Ellis-Jones
	P Sample	M Jeans
	[vacancy]	N Hall