

Finance & Personnel Committee to be held in Kirkley at 4.30pm Monday 13 July 2009

1	Confirmation of eligibility and quorum 3 members required		
2	Apologies please advise Clerk N Hall		
3	Minutes of meeting held 16 June	App1	Approve
4	Matters arising not otherwise on the agenda		
5	HR update P Caudren	App2	Information
6	Estates update	App3	Information
7	Monthly Management Accounts Chris Todd	App4	Discuss
8	Budget and pay award C Todd	App5	Approve
9	3 year Financial Forecast C Todd	App6	Approve
10	Franchise activity update C Todd	verbal	Information
11	Review of financial regulations C Todd	App7	Approve
12	Internal Audit plan – financial management implications	verbal	Discuss
	Any other business Terms of reference approval : Clerk Confidential items Date of next meeting		
	Members of the committee: L Ions (Chair) R Ellis-Jones P Sample M Jeans N Hall		

