

## Finance & Personnel Committee to be held in Ashington on Monday 9 February at 3.30pm

|    |   |          |         |
|----|---|----------|---------|
| 1  | Confirmation of eligibility and quorum<br>3 members required  |          |         |
| 2  | Apologies please advise Clerk   |          |         |
| 3  | Minutes of meeting held 25 November   | App1     | Approve |
| 4  | Matters arising not otherwise on the agenda   |          |         |
| 5  | Quarterly HR report<br>Peter Caudren  | (Tabled) | Receive |
| 6  | Annual Health & Safety Report<br>Quarterly Estates report<br>Richard Hogg   | App2     | Receive |
| 7  | Management Accounts and Financial Headlines<br>including orders over £5000 and capital expenditure<br>December 2008<br>Chris Todd | App3a/b  | Receive |
| 8  | Financial Intervention Plan<br>CT/CS/REJ  | App4     | Approve |
| 9  | Kirkley Hall Position Statement<br>REJ  | App5     | Receive |
| 10 | Amendment to fees policy<br>Chris Todd / Chris Saint  | App6     | Approve |
| 11 | Farm update<br>Rachel Ellis-Jones   | App7     | Receive |

|  |   |  |  |
|--|---|--|--|
|  | Any other business<br>Confidential items<br>Date of next meeting                              |  |  |
|  | Members of the committee:<br>L Ions (Chair)<br>R Ellis-Jones<br>P Sample<br>M Jeans<br>N Hall |  |  |

